

LCI Database Organizational Structure Committee Minutes 24 November 2008

The committee met via phone. Present were Nuno da Silva, Michael Deru, Jon Dettling, Mark Goedkoop, Lise Laurin, Martha Leflar, Mike Levy, Jeff Rice and Rita Schenck.

There were some updates: Nuno discussed the meeting for stakeholder input to be held on February 18th in Golden. All members of this committee will be invited, but there are also plans to invite stakeholders from all relevant sectors, including government, NGO, industry, retail and academia. The goal is to get a clearer picture of the desires of end users of the data. This is not a technical meeting. Invitations are expected to go out within a few days.

Michael updated us on the meeting he attended in Italy on the ILCD. He suggested that we plan to have our program be compatible with this effort. Marc noted that the Ecospold format is being updated, too, and that it is possible to influence that effort since it is due to be complete in 2012. He said he would talk with Bo Weidema about the potential for an interim update to address the more troubling aspects of the metadata field issues in the interim. Ideally the US effort should be compatible with Ecospold, too.

Michael explained that NREL has the funding for the February 18th meeting, and that the idea is to have a report come from that meeting to direct further funding from DoE. A recent report to Congress on green buildings listed support for the database as a policy priority, and this is a good sign moving forward.

Rita suggested that in the interest of time to get our task done, it would be useful to have sub-committees moving in parallel on the different tasks, with their progress coming together to the whole committee in regular meetings. There was some discussion about whether this was advisable—should the work not wait on input from the February meeting? The consensus was that there was much progress to be made even before that meeting, and that the outcome and recommendations from that meeting could be folded into the effort. Four sub-committees were formed:

- 1) Quality, to be led by Jeff Rice. Nuno, Mark, Michael and Rita will assist, and it was suggested that along with any others he might wish to recruit, Jeff should invite Pascal Lesage, and representatives of Franklin Associates and the Athena Institute. Previous quality plans and input from ICF will help the committee get started. This committee will write the quality plan.
- 2) Long-term funding. Rita noted that several people wanted a listserv for this purpose, and it was set up, but there has been no chatter. She will contact the interested parties to find a leader. Mike Levy volunteered to help, and Lise said she would, too and would be the default leader if no other volunteered. This committee will develop and write the long term funding plan.
- 3) Communication. This committee will be chaired by Michael Deru. This committee will develop the communication and outreach plan.
- 4) Editing. This committee will be chaired by Rita. Mike, Lise and Mark will be members. This committee will be responsible for getting all the parts together into a consistent document.

Committee chairs are free to do their work offline as needed, and will report back to the whole committee to assure that the appropriate cross-talk happens.

The next meeting will be by phone December 15 at 8:00 Pacific; 9:00 Mountain, 11:00 Eastern.